

Please note the following policies, guidelines, and rules regarding in-person Math Team at Bergen County Academies, effective September 2022.

### **Pre-registration**

Any student wishing to attend in-person Math Team must fill out the pre-registration form found at <https://forms.gle/ZhmdLRmHTTYpgTLs9>. This way, we have a record of their basic demographic information, an email address to reach the student, a parent/guardian phone number and email address, an additional emergency contact phone number, and various health information. If a student arrives without having previously filled out this form, they will be asked to fill out a paper form before they can join the classroom.

### **Expectations**

Students should come to Math Team prepared and ready to learn and compete. All students should plan to bring pencils or pens with them. Calculators and computers are rarely used at Math Team, and should be left at home unless requested (except for those giving lectures, etc.). We will have an ample supply of paper. Students are welcome to bring supplemental tools (ruler, compass, protractor, etc.); we will have a limited supply on days when they may be especially useful. We highly recommend students have a cell phone in order to contact their parents if needed.

### **Students must also bring and wear their student ID (whether BCA or some other school).**

If a student is home-schooled or attends a school without student IDs, their parent/guardian must come in with them on their first in-person meeting to verify their identity.

With the exception of water bottles, **students may not bring outside food or drink. There is no lunch break built into our schedule**, but we may serve donuts, either at a mid-session break or at the end of the program. **Students may not leave campus to get food during a Math Team session.** If there is a medical need for students to have food or drink available, this should be indicated on the pre-registration form so the coaches are aware in advance.

**The usual math team schedule is from 1:00 - 4:00pm.** Unless otherwise notified, students should not arrive early, and families should ensure that students are picked up in a timely fashion at the end. **All drop-offs, pick-ups, entrances, and exits are via the main BCA parking lot. The default entrance is the school's main entrance (any change from this will be clearly announced).** *No student may enter or exit via the north parking lot; this is a change from previous years of math team.*

The Math Team coaches are responsible for your well-being until you are picked up. For that reason, we require that any student who is not driving themselves must be picked up at the end of the session unless other arrangements have been made *and approved by a coach* in advance. In particular, students may not walk to QuikChek or the Riverside Square Mall (or any other location) to await a later pick-up.

Please observe social distancing as you line up to enter the building and go through check-in at the start of Math Team. When sitting in a classroom, please maintain an appropriate distance. Access is limited to the parts of the building we are actively using. In particular, students may not go to their lockers, to other classrooms, or to restrooms in other parts of the building.

Math Team is a school-based extracurricular activity. All standards of academic integrity strictly apply. Any student who is found to be cheating will be removed from the program and may be reported to school administration.

The overriding rule and expectation that all students should keep in mind is: **Follow instructions given by coaches, use common sense, be respectful, and try your honest best on all official and practice contests.** Math Team is an extracurricular, and as such, membership is a privilege, not a right. Students who violate the above expectations will receive a warning. Repeated or severe violations may result in suspension or removal from the program.